



Office of the HOD, Department of Animation

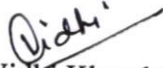
Dated: 20-05-2021
Ref. No: NBSCFF/2021/09

Circular
Board of Studies- Department of Animation

A meeting of the Board of Studies of the Department of Animation will be held on 21/05/2021 (Friday) at 10:00 AM in Animation HOD office. The Agenda of the meeting are as follows:

AGENDA FOR PROPOSED BOARD OF STUDIES (BoS) MEETING

- To confirm the minutes of previous meeting of the board of studies held on Dated: 12-11-2020.
- Discuss about how to introduce new National Education Policy (NEP) 2020 in UG, PG for the session 2021-2022.
- To discuss about the method of evaluating students in this Covid-19 lockdown period.
- Proposed Examiner Panel for upcoming internal and external Exams.
- Seeks feedback from all the stakeholders.
- Include Swayam and MOOCs Courses in syllabus and ordinance for the benefit of students.
- Any other permission with the chair.


Ms. Vidhi Khandelwal
HOD, Animation Department
NBSCFF.SVSU

Copy to All members:

- | | |
|------------------------|----------------|
| • Ms. Vidhi Khandelwal | Chair Person |
| • Mr. Geetansh Gupta | Subject Expert |
| • Ms. Tamanna | Member |
| • Mr. Mukesh Rana | Member |
| • Ms. Pragya Chauhan | Alumni |



Office of the HOD, Department of Animation

Dated: 21-05-2021

Ref. No:NBSCFF/2021/10

MINUTES OF THE MEETING OF THE BOARD OF STUDIES

The meeting of the Board of Studies of Animation Department held on 21/05/2021 at 10 a.m. in the HOD Office, Department of Animation.

The following members were present:-

- | | |
|------------------------|----------------|
| • Ms. Vidhi Khandelwal | Chair Person |
| • Mr. Geetansh Gupta | Subject Expert |
| • Ms. Tamanna | Member |
| • Mr. Mukesh Rana | Member |
| • Ms. Pragya Chauhan | Alumni |

Agenda no -1

(Annexure - I)

To confirm the minutes of previous meeting of the Board of Studies held on 12-11-2020.

The members considered the minutes of the previous meeting of the board of studies held on 12-11-2020 & approved the same.

Agenda no - 2

To discuss about the course curriculum as preparation and implementation according to the new National Education Policy (NEP) 2020 for the session 2021-2022.

To consider course curriculum as prepared according to the new National Education Policy (NEP) 2020, has been examined, approved & forwarded to board of school for further approval.

Agenda no - 3

To discuss about the method of evaluating students in this Covid-19 lockdown period.

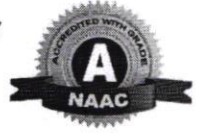
The members of board of studies discuss about the method of evaluating students in this Covid-19 lockdown period, all members discussed and decide that the sessional and final exams is conducted through online platform and members of board of studies also have considered & have given the primary approval for its requirements & forwarded to board of school for further approval.

Agenda no - 4

(Annexure - II)

To discuss about to propose internal and external examiners.

The members of board of studies have discussed & proposed the list of internal & external examiners, moderators, paper setters & evaluators which is attached in the list of enclosures forwarded to the board of studies.



Agenda no - 5

To discuss about the students feedback forms and analyses.

The members of board of studies has examined and analyze the online student's feedback form then prepare a report and the report has been sent to the Principal office and others concern persons for the betterment of the Department.

Agenda no - 6

Include Swayam and MOOCs Courses in syllabus and ordinance for the benefit of students.
Discussed and Confirmed, also convey to the students.

List of Animation Courses

S.No.	Programs
1.	Fundamental of Animation
2.	Fundamentals of Graphics Designing and its application areas, Designing Software's, Introduction to Toolbox, Advanced Tools and options, Assignment
3.	Poly Modeling- Basics of Modeling
4.	Architectural Design
5.	Poly-painting - Texturing Fundamental & UVW Unwrapping & 3D Paint Tools
6.	Aesthetics development : Lighting Fundamental & Indirect & Direct Lighting techniques
7.	Character Setup- Rigging & Skinning & Blend shapes
8.	Visual Effects & photography
9.	Overview of Animation techniques & Principal of Animation
10.	Animation Walk Cycle Project
11.	FX & Dynamics Simulations
12.	Scene integration : Video Editing & Compositing
13.	Filmmaking
14.	Image editing and enhancement, Overview of Filters, Advanced Filters, Assignment
15.	Digital Photography

Agenda no - 7

Any other matter with the permission of the chair.

Since there was no other matter, the meeting ended with vote of thanks to the chair.

Ms. Vidhi Khandelwal
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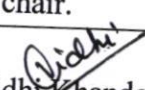


Office of HOD , Animation Department

Ref. No: NBSCFF/2021/15
Dated : 01-07-2021

ATR on minutes of meeting held on 21-05-2021 at 10:00 PM.

The Actions that were taken after the meeting of Board of Studies are as follows-		ATR Status
1.	introduced new National Education Policy (NEP) 2020 in UG, PG for the session 2021-2022.	Approved and Executed Successfully.
2.	Method of evaluating students in this Covid-19 lockdown period.	Discussed and Confirmed
3.	To names of moderators for question paper and panel of examiners for theory and practical exams for B.SC-M.SC-BFA Animation programs.	Approved
4.	The feedbacks from different stakeholders on curriculum were collected and analyzed and communicated to University. The feedbacks of students on teachers were collected and analyzed and communicated to concerned teachers with necessary suggestions. All faculty members reviewed the suggestions given by the IQAC and took necessary actions.	Approved
5.	Included Swayam and MOOCs Courses in syllabus and ordinance for the benefit of students	Discussed and Confirmed
6.	Any other permission with the chair.	Since there was no other Matter, the meeting ended with vote of thanks to the chair.


Ms. Vidhi Khandelwal
Head, Animation Department
NBSCFF,SVSU

copy to:

- Ms. Vidhi Khandelwal
 - Mr. Geetansh Gupta
 - Ms. Tamanna
 - Mr. Mukesh Rana
 - Ms. Pragya Chauhan
- Chair Person
Subject Expert
Member
Member
Alumni